



॥ आयुषे सर्वलोकानाम् ॥

भारतीय चिकित्सा पद्धति राष्ट्रीय आयोग
आयुष मंत्रालय, भारत सरकार
कार्यालय: टी-19, पहली और दूसरी मंजिल, ब्लॉक-IV, धन्वन्तरि भवन,
मार्ग नं. 66, पंजाबी बाग (पश्चिम), नई दिल्ली-110026
National Commission for Indian System of Medicine
Ministry of AYUSH, Govt. of India
Office: T-19, 1st & 2nd Floor, Block-IV, Dhanwantri Bhawan,
Road No. 66, Punjabi Bagh (West), New Delhi-110026



देश का प्रकृति परीक्षण अभियान
॥ आयुषे सर्वलोकानाम् ॥

क्रमांक/Ref. No. BUSS/Guidelines/2025

दिनांक/Dated:16.04.2025

To

Director/Dean/Principal of all Unani, Siddha and Sowa-Rigpa colleges

Subject- Guidelines that institutions need to put in place to accommodate students, who do not fulfill the mandatory attendance norms-reg

Sir/Madam,

With reference to the subject cited above, I directed inform you that the University Grants Commission (UGC) has issued directives concerning the accommodation of students who do not meet the mandatory attendance norms

In this regard, the guidelines approved during the 14th Combined Meeting of the Board of Ayurveda and the Board of Unani, Siddha & Sowa-Rigpa, held on 21 March 2025, are hereby forwarded to you for your kind information and implementation. These guidelines are to be uniformly adopted by all institutions offering Unani, Siddha and Sowa-Rigpa programs to ensure consistency and compliance.

Enclosure: As Above

डॉ. के. जगन्नाथन
Dr. K. Jagannathan

अध्यक्ष, पंजाबी सिद्ध एवं सोवा-रिग्पा बोर्ड
President, Board of Unani, Siddha and Sowa-Rigpa

भारतीय चिकित्सा पद्धति राष्ट्रीय आयोग
National Commission for Indian System of Medicine

पंजाबी बाग (पश्चिम), नई दिल्ली-110026
Punjabi Bagh (West), New Delhi-110026

President, Board of Unani, Siddha, and Sowa-Rigpa
NCISM

Copy to: -

1. The Chairperson, National Commission for Indian System of Medicine, New Delhi-110026.
2. The President, Board of Ayurveda, NCISM
3. The Secretary, National Commission for Indian System of Medicine.
4. The Member, Board of Unani, Siddha and Sowa-Rigpa, NCISM
5. The Registrars of all Universities having Unani, Siddha and Sowa-Rigpa colleges
6. Guard file.

Dr. K. Jagannathan
President, Board of Unani, Siddha and Sowa-Rigpa
NCISM



भारतीय चिकित्सा पद्धति राष्ट्रीय आयोग

आयुष मंत्रालय, भारत सरकार

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॥ अयुषे मर्चनो कानाम् ॥

क्रमांक/Ref. No. BUSS/Guidelines/2025

दिनांक/Dated:16.04.2025

Guidelines in respect of Institutions need to put in place to accommodate students, who do not fulfill the mandatory attendance norms

1. Parental Involvement

- Communication with Parents: regular communication with parents, either through meetings, phone calls, what's app messages, letters, or emails, to inform them about their child's attendance.
- Parental Acknowledgement: Institutions may require parents to submit a consent letter or attend a meeting, ensuring they are aware of attendance issues and support measures.

2. Monitoring and Early Intervention

- Regular Monitoring: Tracking attendance closely and providing periodic warnings or updates to students and parents.
- Mentoring Systems: The role of mentoring in monitoring attendance and providing guidance to students to improve their attendance and academic performance.

3. Counseling and Support

- Counseling: Counseling to students facing attendance issues and addressing the root causes.
- Mentorship and Academic Guidance: Personalized support through mentors/ teachers or academic advisors can help students manage their time better and improve attendance. I

4. Additional Classes and Support

- Extra Classes and Remedial Sessions: Offering extra classes, either on weekends or during breaks, to help students.
- Remedial Measures: Remedial classes or personalized tutoring are offered to students who fall behind due to low attendance, ensuring they can still succeed academically.

5. Clear Policies and Communication

- Clear Communication of Policies: Institutions should clearly communicate their attendance policies at the commencement of the academic year; emphasize the importance of regular attendance.
- Early Warning and Alerts: Sending warnings when students fall below the required attendance threshold can help in early intervention.